

MEETING DETAILS & AGENDA

MEETING	GM02-17 – General Membership Meeting #2
DATE OF THE MEETING	November 6, 2017
VENUE	Newcastle Elementary School Library
PARTICIPANTS	
ATTENDEES	Angela, Ram, Mary, Michelle, Heather, Sam, Kathy, Mandy, Rich, Superintendent Ron, School Board Director Moore, and other general members
ABSENTEES	Laurel, Elizabeth, Elysa, Tammy, Sarika, Luisa, Debbie, Gina, Vivian, Elaine, Jessica L, Stina
DISTRIBUTION LIST	Angela, Elysa, Tammy, Gina, Sarika, Luisa, Debbie, Mary, Michelle, Elizabeth, Elaine, Jessica, Heather, Laurel, Gina, Vivian, Ram
PREPARED BY	Ram

AGENDA	DISCUSSED (YES/NO/NA)	DISCUSSION SUMMARY
1. CALL TO ORDER	Y	Angela kicked off the meeting at 7:05 PM
2. WELCOME AND PRESIDENT'S REPORT	Y	<ol style="list-style-type: none"> Angela welcomed the members She outlined the details about 5th Grade Fundraising event She explained the function of Nominating committee and requested interested members to sign-up for the nominating committee and help identify the next year board members She requested members to take part in Fundraising committee and indicated that the meetings will be scheduled starting December
3. FINANCIAL UPDATE	Y	<ol style="list-style-type: none"> On behalf of the Treasurers Angela presented the Budget details She informed the members that there are no issues with the budget and we are within the budget. She indicated that while Costume Carnival is not expected to fetch any income, this year we did receive income from the event She provided a brief overview of Raise the Paddle funds She informed the members that we raised \$30K from Raise the Paddle Rich mentioned that in the previous years these funds are used for Technology refresh. He indicated that District is funding the upgrade of the laptops this year. Angela confirmed that Board Approved these funds to be used for Additional Para support and Reading Club for both the non-Auction years
4. PARENT	Y	<ol style="list-style-type: none"> Rich introduced the K-2 representatives and informed the members that the plan is to

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EDUCATION – BUILDING STUDENTS’ INDEPENDENCE IN THE PRIMARY YEARS		<p>have 3rd and 4th Grade representatives for next meeting and 5th Grade representatives in April.</p> <ol style="list-style-type: none"> He talked about the importance of the Independence in primary years and handed over the podium to the K-2 team Sam, Mandy, Kathy and Kailey presented the ways and means practiced at school and how parents can continue to enforce these at home Members felt that it would be helpful if the presentation slides can be uploaded to PTSA website K-2 team confirmed that it can be uploaded
5. LEVIES DISCUSSION	Y	<ol style="list-style-type: none"> Ron introduced the three levies He explained how these levies help with providing much needed items like Mental Health Counseling in Elementary, Dual Language Education, Transportation improvements, On-boarding process Playground, Technology, machinery and other infrastructure improvements He indicated that while he is not a fan of increase in property tax, he explained how this increase is going to help entire community He handed over the presentation to Director Moore from Issaquah School Board She explained about the role of VIS – Volunteers for Issaquah Schools and how they are promoting these levies She urged everyone to vote yes for all three levies on Feb 13 She requested PTSA to endorse these levies
6. PROGRAM UPDATES	Y	<ol style="list-style-type: none"> Heather informed the members that Food Drive was a grand success. She confirmed that total collection was 1300 lbs which is 200lbs over the last year collection She informed that Holiday Barn will start in Dec and Movie nights will resume in January Kathy requested if connection between the donation and end usage can be demonstrated to students Outreach team opined that Food Drive video cannot be shown at this time as it is already complete. However, Gift Barn video can be shown to students. Rich responded to the request to show the video during lunch that statistically better results are obtained when teacher directly talks to the students in the class room setting. Angela requested for volunteers for Culture and Heritage Festival scheduled in February. She informed that Math Adventure was a huge success last year and confirmed that there are plans to continue this year

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		8. She solicited volunteers for Bulletin Board and General Volunteering 9. She reminded that Thursday November 9 is the deadline for Gift-a-book. She was happy to inform that we surpassed last year donations
7. CONCLUSION	Y	1. Angela thanked the members, teacher representatives and counselor 2. Sam thanked PTSA for Packed Lunch effort 3. Angela informed the members that 12 th is the Cookie Exchange event 4. She adjourned the meeting at 8:28pm

ACTION ITEMS TRACKING							
SL NO	MEETING REFERENCE	DATE	ACTION ITEM	RESPONSIBILITY	TARGET DATE	CLOSE DATE	REMARKS
1	GM01-17	9/18/17	An email draft to Teachers to be sent to parents encouraging 100% membership	Stina	Sep 30		
2	GM01-17	9/18/17	More details about BrainPOP	Rich	Sep 30		
3	GM01-17	9/18/17	Investigate the availability of Reflections promotion video with District/State	Angela/Elyssa	Sep 30		
4	GM01-17	9/18/17	Send out 100% membership attainment email to parents	Teachers	Sep 30		
5	GM01-17	9/18/17	Show video to students (after receiving from PTSA) and send out an email to parents about reflections	Teachers	Sep 30		
6	GM01-17	9/18/17	Extend the deadline and communicate to parents along with order form	Angela/Elyssa	Sep 30		
7	GM02-17	11/6/17	Outreach team to send video/pictures to Teachers to show to students (connecting the donation to end use)	Outreach Team	Dec 5		
8	GM02	11/6/17	Angela to obtain Independence presentation and send to Laurel for upload to website	Angela	Nov 17		